

# MANUFACTURER SUITE REGISTRATION FORM

50TH ANNUAL INDUSTRY ADVANCEMENT SUMMIT

MONDAY, MAY 4, 2020 – FRIDAY, MAY 8, 2020 | EMBASSY SUITES DALLAS-FRISCO

**ALL RESERVATIONS MUST BE MADE BY: March 30, 2020**



**Associate Members must use this form to reserve their One-on-One Conference Suites to secure space in the Manufacturer Room Block.**

Manufacturers' Suites **must be reserved as a four-night (4 night) stay at minimum** so that you can maintain your room **through 5:25 pm on Thursday for appointments**. Additional nights may be added to accommodate individual travel plans. You must also **register as an attendee** to the conference online or using the attendee Registration Form.

Contact Last Name \_\_\_\_\_ Contact First Name \_\_\_\_\_

Company Name (as it should be listed in the Official Conference Program) \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Name(s) of person(s) sharing accommodations: \_\_\_\_\_

Number of people staying in room: \_\_\_\_\_ Special requests: \_\_\_\_\_

If you would like your suite to be placed next to specific companies, please list them below. SHDA will do everything it can to accommodate your request, but requests are **not** guaranteed. \_\_\_\_\_

To avoid suite placement near your primary competitor(s), please list them below. SHDA will do everything it can to accommodate your request, but requests are not guaranteed. \_\_\_\_\_

Please indicate preference accommodations: ☐ King ☐ Double/Double ☐ Handicap Access\*

Please note, all accommodations are non-smoking due to local laws.

**SUITES:** Larger suites are being offered on a first-come, first-served, first-paid basis. Standard King or Queen/Queen suites will be assigned as requested and based on availability, or when larger suites are sold out. There are **8 King Balcony** suites and **4 Corner King Balcony** suites available on a limited, first-come, first-served basis. **It is recommended that you register online ASAP if your company requires a large suite.**

☐ 4 nights lodging deposit, Standard King or Queen/Queen @ \$1,040.00

☐ ~~4 nights lodging deposit, King Balcony (8 AVAILABLE) @ \$1,200.00~~

☐ ~~4 nights lodging deposit, Corner King Balcony (4 AVAILABLE) @ \$1,250.00~~

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

☐ 5 nights lodging deposit, Standard King or Queen/Queen @ \$1,300.00

☐ ~~5 nights lodging deposit, King Balcony (8 AVAILABLE) @ \$1,500.00~~

☐ ~~5 nights lodging deposit, Corner King Balcony (4 AVAILABLE) @ \$1,600.00~~

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

☐ 6 nights lodging deposit, Standard King or Queen/Queen @ \$1,560.00

☐ ~~6 nights lodging deposit, King Balcony (8 AVAILABLE) @ \$1,800.00~~

☐ ~~6 nights lodging deposit, Corner King Balcony (4 AVAILABLE) @ \$1,900.00~~

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

## PAYMENT OPTIONS

Enclosed is my check for \$ \_\_\_\_\_ (Please make checks payable in U.S. dollars, to SHDA)

**Mail to:** SHDA, 180 Admiral Cochrane Dr., Suite 370, Annapolis, MD 21401

## ROOM COSTS & CANCELLATIONS

Your package price includes room and tax only. Incidentals are on own. Suite cancellations and full refunds will be honored until March 4, 2020. Suite cancellations after this date will not be refunded unless due to a medical emergency provided in writing to SHDA Headquarters.

**NOTE:** If you are paying by credit card, please register at [SHDA.org/conference](http://SHDA.org/conference). SHDA will not accept credit card numbers over the phone or enclosed in the mail.

**Any company that purchases a Manufacturer Suite and stops taking appointments before 5:00 pm on Thursday, May 7 could forfeit its privilege to participate in future SHDA Summits.**



[WWW.SHDA.ORG](http://WWW.SHDA.ORG)